

Curriculum Vitae

SUHAIB AHMAD
M.A. (JNU) PhD (JMI)

Academic Qualification:

Jamia Millia Islamia, New Delhi
Ph.D in Arabic on Shauqui Dhaif and his
contribution to modern Arabic criticism in
2013
Jawaharlal Nehru University, New Delhi
M.A. in Arabic language and literature 2003
Jamia Millia Islamia, New Delhi
B.A. (Hons.) Arabic language and literature
in 2001

Professional Qualification: (Part-time & distance mode)

Maulana Azad National Urdu University,
Hyderabad
M.A. in English language and literature
Madurai Kamaraj University, Tamil Nadu
P.G. Diploma in Management
University of Delhi, Delhi
Advanced Diploma in modern Arabic
Jamia Millia Islamia, New Delhi
Diploma in Modern Arabic language and
translation

Working Experiences:

INTENSIVE INSTITUTE, INDIA
Currently working as Language Instructor since August 2020 (Part-Time)

Nature of work included:

- ✓ Creating a classroom culture that embraces mistakes as learning opportunities is crucial for fostering a positive learning environment. By encouraging

students to take risks, be creative, and think outside the box, we can cultivate a growth mindset and develop their problem-solving skills.

- ✓ To build immersive learning environment to foster a friendly and confident atmosphere, promote immediate student engagement through speaking activities, and effectively use Arabic across different subjects.
- ✓ Generating an environment where students feel comfortable and confident in their language learning journey. This can be achieved by implementing interactive and engaging activities that encourage students to actively participate in discussions and practice their speaking skills from the beginning.
- ✓ Furthermore, urging students to integrate Arabic effectively into various subjects across the curriculum, allowing students to see the practical applications of the language in real-life contexts. By incorporating a variety of tools and teaching methods beyond traditional textbooks, such as multimedia resources, technology-based activities, and project-based learning, students can experience a dynamic and interactive learning process.

MAULANA AZAD NATIONAL URDU UNIVERSITY, INDIA (Distance Mode)
Worked as Academic Counselor/ Lecturer from November 2010 till August 2012

Nature of work included:

- To develop interest and appreciation of literature to foster a love for literature by exposing students to a diverse range of literary works. This includes exploring various genres, authors, and themes to cultivate an appreciation for the richness and depth of literary expression.
- To build and integrate the use of the four language skills: Reading, listening, speaking and writing through engaging activities, reading comprehension, listening comprehension, oral communication, and written expression.
- To enable learners to communicate effectively and appropriately in real-life situations. This involves providing opportunities for meaningful and authentic

communication, focusing on both fluency and accuracy in spoken and written language.

- To help students in preparing assignments etc. and provide guidance and support to students in setting up other academic tasks. This includes clarifying instructions, offering resources, and providing feedback to facilitate their learning and success.
- To look after students' weekly growth and monitor students' progress on a weekly basis. This involves assessing their language skills, providing constructive feedback, and identifying areas for improvement.

ACADEMIC GRANTS & HONORS:

During my doctoral studies at Jamia Millia Islamia I was awarded the University Grant Commission (UGC) fellowship. This prestigious fellowship provided financial support and recognition for research endeavors.

In addition to the UGC fellowship, I was honored to receive the Merit-cum-Means scholarship during undergraduate studies at Jawaharlal Nehru University,

Furthermore, I successfully qualified the National Eligibility Test (NET), which is a primary requirement to secure a teaching position in Indian universities.

ACADEMIC REFERENCES:

- a) Prof. Mohammad Ayub Nadwi
Department of Arabic
Jamia Millia Islamia New Delhi
email: ayubnadwi@gmail.com
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- b) Prof. Mujeebur Rahman
Centre of Arabic and African Studies
Jawaharlal Nehru University New Delhi
email: mujeeburrahman1972@gmail.com
Phone: +91 9810426988

RESEARCH AND PUBLICATIONS

Arabic

1. احمد، صهيب (أغسطس/سبتمبر 2015 م) النزعة الاجتماعية في الرواية العربية السعودية، البعث الاسلامي، العدد 4، المجلد 61، ISSN 2347-2456 مؤسسة الصحافة والنشر لكتناؤ
2. احمد، صهيب (يناير- 2017) الاتجاه الاسلامي في روايات علي أحمد باكثير التاريخية، المظاهر، العدد 6، المجلد 7، ISSN 2348-2575 الجامعة الإسلامية مظاهر العلوم سهارنفور
3. احمد، صهيب (سبتمبر/أكتوبر 2015 م) نازك الملائكة طريفة التشاؤم وعلامة الأسى، المظاهر، العدد 6، المجلد 7، ISSN 2348-2575 الجامعة الإسلامية مظاهر العلوم سهارنفور
4. احمد، صهيب (يناير- 2008 م) اتجاهات القصة القصيرة في اللغة العربية، الاستقامة، العدد 29، جمعية اهل الحديث المركزية دلهي
5. احمد، صهيب (أكتوبر- 2013 م) الخنساء : شاعرة مخضرمة عاشت بالبكاء والثناء، الصحوة الإسلامية، العدد 71، المجلد 26، الجامعة الإسلامية دار العلوم حيدر آباد
6. احمد، صهيب (يوليو- 2011 م) القصة القصيرة: نشأتها وتطورها، صوت الأمة، العدد 7، المجلد 43، ISSN 2349-5936 دار التاليف والترجمة بنارس
7. احمد، صهيب (مايو- 2015 م) الدكتور مقتدى حسن الأزهرى وجهوده العلمية والأدبية والإسلامية ، صوت الأمة، العدد 5، المجلد 47، ISSN 2349-5936 دار التاليف والترجمة بنارس
8. احمد، صهيب (نوفمبر/ديسمبر- 2006 م) ما هو النقد، الاستقامة، العدد 14-16، جمعية اهل الحديث المركزية دلهي
9. احمد، صهيب (مارس- 2012 م) صفى الرحمن المباركفوري وتمسكه بالسيرة النبوية، صوت الأمة، العدد 3، المجلد 44، ISSN 2349-5936 دار التاليف والترجمة بنارس
10. احمد، صهيب (يناير- 2008 م) ذلك الكتاب لا ريب فيه، الخير، العدد 2، المجلد 1، دار أرقام نيو دلهي
11. احمد، صهيب (مايو- 2008 م) من المسؤول عن انحطاط المسلمين، البعث الاسلامي، العدد 8، المجلد 53، ISSN 2347-2456 مؤسسة الصحافة والنشر لكتناؤ
12. احمد، صهيب (فبراير- 2008 م) اهمية مدينة النبي ومكانتها في الاسلام، صوت الأمة، العدد 2، المجلد 40، ISSN 2349-5936 دار التاليف والترجمة بنارس
13. احمد، صهيب (نوفمبر/ديسمبر 2014 م) حوار الأديان في التصور الإسلامي، المظاهر، العدد 1، المجلد 7، ISSN 2348-2575 الجامعة الإسلامية مظاهر العلوم سهارنفور
14. احمد، صهيب (مارس- 2008 م) الحياء : من أخلاقيات الإسلام، الاستقامة، العدد 31، جمعية اهل الحديث المركزية دلهي
15. احمد، صهيب (أكتوبر- 2008 م) مكارم الأخلاق على ضوء الكتاب والسنة، صوت الأمة، العدد 11، المجلد 40، ISSN 2349-5936 دار التاليف والترجمة بنارس
16. احمد، صهيب (أغسطس- 2017) التبيان لما في الهند من الحيوان، المشاهد، العدد 7، المجلد 3، ISSN 2348-716X، مركز البحوث الإسلامية لكتناؤ

17. احمد، صهيب (يونيو- 2010 م) الرفق بالبشرية: من مظاهر الحضارة الاسلامية، صوت الأمة، العدد 6، المجلد 42، دار
التاليف والترجمة بنارس
18. احمد، صهيب (فبراير 2002) الانتفاضة الفلسطينية، الفرقان، مركز العلامة عبد العزيز بن باز للدراسات الاسلامية بيهار
19. احمد، صهيب (يناير/فبراير 2012 م) ازدهار السلم وانهايار العنف من غاية الاسلام، الفرقان، العدد 1-2، المجلد 12،
مركز العلامة عبد العزيز بن باز للدراسات الاسلامية بيهار
20. احمد، صهيب (سبتمبر/أكتوبر 2011 م) المرأة عنصر مهم في حياتنا ومجتمعنا، المظاهر، العدد 5، المجلد 3، ISSN 2348-
2575 الجامعة الإسلامية مظهر العلوم سهارنפור
21. احمد، صهيب (نوفمبر-أبريل 2016-2017) التوحيد أعظم أسباب السعادة، النصيحة، العدد 5-6، المجلد 2، معهد
التعليم والتربية لكتناؤ
22. احمد، صهيب (مايو- 2008 م) الدعوة الإسلامية كما يراها الإسلام، الخير، العدد 6، المجلد 1، دار أرقم نيودلهي
23. احمد، صهيب الدعوة الإسلامية على ضوء الكتاب والسنة، المظاهر، سهارنפור
24. احمد، صهيب (يونيو-2011 م) القاديانية ودعايتها الضالة، الهدى، العدد 6، المجلد 17، دار العربية للدعوة الإسلامية
بنغلاديش

English

25. Ahmad Suhaib, (November – 2013) Arabic studies and teaching in Indian sub-continent, The Muslim World, issue 11, Volume 15, World Muslim Congress, Pakistan
26. Ahmad Suhaib, (December - 2017) Prophet Mohammad: The Messenger of peace and prosperity, Islam Today, Issue 54, Volume 06, The Islamic Centre of England, UK
27. Ahmad Suhaib, (April - 2010) Islamic Banking: Needs and benefits, The Eastern Post, Issue 16, Volume 03, Kolkata
28. Ahmad Suhaib, (March – 2013) Human Right in Islam, The Muslim World, Issue 03, Volume 15, World Muslim Congress, Pakistan
29. Ahmad Suhaib, (April - 2008) Equality of all in Islam, Eastern Crescent, Issue 04, Volume 03, Markazul Maarif , Mumbai
30. Ahmad Suhaib, (September -2008) Fasting is a shield against the fire of hell, Eastern Crescent, Issue 09, Volume 03, Markazul Maarif, Mumbai

Urdu

31. احمد صهيب، (اپريل-2011) فن ترجمه: ايک ادبی شہ پارہ، ندائے اعتدال، شمارہ 10، جلد 2، علامہ ابوالحسن ندوی ایجوکیشنل
اینڈ ویلفیر فاؤنڈیشن علی گڑھ

32. احمد صہیب، (اکتوبر-2011) مدارس اسلامیہ اور ہمارا طرز عمل، ماہنامہ پیام، شمارہ 10، جلد 3، مدرسہ اسلامیہ دارالعلوم
رحمانیہ حیدرآباد

33. احمد صہیب، (اگست-2007) مولانا عبدالرشید ازہری، ترجمان، شمارہ 18، جلد 27، مرکزی جمعیت الحدیث ہند دہلی

34. احمد صہیب، (جنوری-2007) غم کے آنسو، ذکر، شمارہ 34، جلد 3، اسلامک اسٹڈیز ریسرچ اکیڈمی پرائیویٹ لمیٹڈ نئی دہلی

35. احمد صہیب، (دسمبر-2007) غالب بحیثیت فارسی قصیدہ گو، کتاب نما، شمارہ 12، جلد 47، مکتبہ جامعہ لمیٹڈ نئی دہلی

36. احمد صہیب، (اپریل/مئی-2010) آسمان تیری لحد پر شبنم افشانی کرے، البلاغ، شمارہ 9، جلد 20، دارالمعارف ممبئی ممبئی

37. احمد صہیب، (2012) خدا رحمت کند ایں عاشقان پاک طینت را، ہدی میگزین، ہدی اسلامک انسٹی ٹیوٹ رائے بریلی

38. احمد صہیب، (فروری-2007) بڑی مشکل سے ہوتا ہے چمن میں دیدہ و پر پیدا، البلاغ، شمارہ 7، جلد 17، دارالمعارف ممبئی

39. احمد صہیب، (اکتوبر/نومبر-2008) اسلام امن و سلامتی کا دین ہے، دہشت گردی کا نہیں، ماہنامہ الحق، شمارہ 1-2، جلد 44،
دارالعلوم حقانیہ پاکستان

40. احمد صہیب، (جنوری-2008) وہ ایک سجدہ جسے تو گراں سمجھتا ہے، محدث، شمارہ 1، جلد 26، دارالتالیف والترجمہ بنارس

41. احمد صہیب، (جنوری-مارچ-2008) وہ نبیوں میں رحمت لقب پانے والا، ترجمان دارالعلوم، شمارہ 5-7، جلد 4، تنظیم ابنا
نئے قدیم دارالعلوم دیوبند نئی دہلی

42. احمد صہیب، (جولائی/اگست-2011) داڑھی: اسلامی شعراء، حراء کا پیغام، شمارہ 1، جلد 14، المعمد الاسلامی سہارنپور

43. احمد صہیب، (دسمبر-2000) گناہوں سے رستگاری کا بیش بہا خزانہ، راشٹریہ سہارا، شمارہ 568، جلد 2، سہارا گروپ نیو نیڈا

44. احمد صہیب، (نومبر-2006) برق گرتی ہے تو بیچارے مسلمانوں پر، ماہ نور، شمارہ 18، جلد 2، ماہ نور پبلیکیشن دہلی

45. احمد صہیب، (مارچ-2007) مذہب نہیں سکھاتا آپس میں بیر رکھنا، ملی اتحاد، شمارہ 76، جلد 10، آل انڈیا ملی کونسل نئی دہلی

46. احمد صہیب، (دسمبر-2008) سماجی تعصب ملک کی سالمیت کے لیے خطرہ، ندائے اعتدال، شمارہ 2، جلد 1، علامہ ابوالحسن ندوی
ایجوکیشنل اینڈ ویلفیئر فاؤنڈیشن علی گڑھ

47. احمد صہیب، (فروری-2008) دیدار غیر میں، دی سنڈے انڈین، شمارہ 36، جلد 1، نئی دہلی

48. احمد صہیب، (ستمبر-2008) تندرستی کے لیے نبوی ہدایات، حجاب، ابوالفضل انکلیونٹی دہلی

49. احمد صہیب، (ستمبر-2007) روزے کی فضیلت (ہندی)، اصلاح سماج، شمارہ 9، جلد 15، مرکزی جمعیت الحدیث ہند دہلی

SEMINARS AND CONFERENCES:

- I. Attended an International Seminar organized by Aligarh Muslim University in collaboration with The Istanbul Foundation for Science and Culture and presented a paper on Humanity in the Writing of Nursi: The Risale-I Nur Perspective in 2014
- II. Attended an International Seminar organized by Aliah University in collaboration with The Istanbul Foundation for Science and Culture and presented a paper on Reading Qur'an With Nursi: : The Risale-I Nur Perspective in 2015
- III. Attended an International Seminar organized by Aligarh Muslim University and presented a paper on Relevance of Islamic Values And Teaching With Modern Age: Quranic Perspective in 2015
- IV. Attended an International Seminar Organized by Maulana Azad National Urdu University and presented a paper on Hindustani Muslim Khwateen Ki Zabun Hali: Ek Jaiza in 2013
- V. Attended an International Seminar Organized by Jamia Millia Islamia and presented a paper on Translation: Techniques, Problems & Scope in 2016
- VI. Attended a National Seminar Organized by Jawaharlal Nehru University on Cotemporary Trends in Modern Arabic Literature in 2016
- VII. Attended a National Seminar Organized by Aligarh Muslim University and presented a paper on Arabic Madrasas Are Great Islamic Forts: An Institutional Perspective In 2014
- VIII. Attended a National Seminar Organized by Islamic Educational Scientific & Cultural Organization (ISESCO) and presented a paper on Arabic Studies in India in 2013
- IX. Attended a National Seminar Organized by Jamia Millia Islamia and presented a paper on Syllabi of Arabic in Islamic Madrasas in 2011
- X. Attended a National Seminar Organized by Jamia Millia Islamia and presented a paper on Safiur Rahman Mubarakpuri: Life & Works in 2010
- XI. Attended a National Seminar Organized by Manar Educational

and Welfare Society in collaboration with National Council for Promotion of Urdu Languages and presented a paper on Sayed Ehtesham Husain: Fun aur Shakhsiat in 2012

- XII. Attended a National Seminar Organized by Manar Educational and Welfare Society in collaboration with National Council for Promotion of Urdu Languages and presented a paper on Urdu ke Farogh me Jameit Ahle Hadeeth ka Hissa in 2014

MEMBERSHIP OF ACADEMIC BODIES:

- Currently serving as the Associate Editor of the renowned multilingual journal "Naqeebul Hind." In this role, I contribute to the editorial processes and works closely with the journal's team to ensure the publication maintains its high standards.
- Additionally, I also associated with another esteemed multilingual journal, the "Sprin Journal of Arabic-English Studies," as an Associate Editor. In this capacity, I actively participate in the editorial decision-making process and contribute to the publication's scholarly content.
- Prior to these current editorial roles, I was a member of the International League of Islamic Literature. Due to my dedication and contributions, was subsequently promoted to the position of Secretary, where I played an integral role in the organization's operations and activities.

ACCENTURE SOLUTION PVT LTD, GURUGRAM, INDIA

Currently working as Language Analyst since April 2021 till date

Nature of work includes:

- Monitoring all aspect of content manually and make sure that every user-generated content submission is appropriate and permissible in accordance with the rules and regulations set before everyone else sees it.
- Helping to build better customer relationships by filtering inappropriate content and maintain a positive and healthy environment in platforms they engage into.
- Looking after user-generated content which has been submitted to an online platform.

- Applying technique to filter a post through the set of rules and guidelines of the social media platform or online community that the post was introduced to.
- Researching and analyzing Arabic content hitting social media platform throughout Gulf and Middle East

WIPRO LTD, NEW DELHI, INDIA

Worked as Senior Executive (Financial Analyst) from August 2009 to April 2020

Nature of work includes:

- Researching and analysing financial fundamental data for Middle East
- Providing broker research and analysis, such as Earnings Estimates, on a portfolio of companies.
- Understanding financial terminology and populate the same over Bloomberg terminal.
- Researching Middle East equity financial markets with a particular focus on UAE and Saudi regions
- Performing budget control and variance analysis
- Analysing records of the company's financial data such as revenue, income, taxes owed and amount of cash the company holds
- Independently handling projects delegated by Associate Vice President
- Adjust financials of various companies and recalculate an adjusted EPS
- Interacting with client on process updates, bottlenecks and providing solutions.
- Reporting the financial statements using IFRS for the U.S and Non U.S companies with the use of Bloomberg terminal.
- Variance Analysis of the Financial Performance of two consecutive periods.
- Analyzing and calculating the key Financial Ratios of various listed companies using Excel.
- Reporting the segment product wise and geographically of various companies.

KUWAIT BISCUIT COMPANY, KUWAIT

Worked as Arabic Translator from August 2003 to April 2006

Nature of work included:

- Translation and Interpretation from Arabic to English and vice-versa
- Drafting official letter in Arabic and English and providing technical and research assistance to production manager as well as sales manager
- Checking stock of raw and packaging materials on daily basis and place next requisition order.

- Making invoices of finished goods and its reporting to Account department
- Monitoring salesmen's daily activity and sharing their feedback with Sales Manager.
- Receiving client grievances & complaints and reporting the same to area supervisor for possible action.
- Taking market order over telephone and via online for next delivery and fixing concerned Salesman for the same.
- Managing the delivery of finished goods for local market as well as export division.
- Maintaining individual account of more than hundred Salesmen and daily sales record.
- Providing salesman feedback to HR Manager and correlate their health and other record in order to fulfill food division requirement.
- Preparing attendance report and forwarding the same to Accounts department.

CORPORATE REWARDS & RECOGNITION:

- In September 2011, was honored by Wipro Limited, receiving an Award of Excellence for delivering outstanding work to Bloomberg, a prominent financial services company based in the United States of America
- Similarly, in May 2018, was once again honored by Wipro Limited with an Aspire Award for delivering marvelous work to Bloomberg for exceptional performance and contributions to the financial services industry.
- In August 2012, was presented with the Super Star Award in acknowledgment of three successful years of service within the organization for exemplary work and significant contributions during his tenure.
- Furthermore, I received an Outstanding Award from Wipro Limited in recognition of excellence, success, and continuous commitment to the organization.
- Additionally, was honored with the Essential Piece Award by Wipro Limited for his multiple contributions and unwavering commitment to the organization.
- Recognizing unwavering dedication and exceptional performance I was bestowed with the prestigious 3 Cheers award in the month of January 2023, by my esteemed organization, Accenture Solutions Private Limited.
- Continuing my journey of excellence, in the month of

April 2023, I once again had the honor of receiving the esteemed 3 Cheers award from Accenture Solutions Private Limited. This remarkable achievement showcased my consistent commitment and outstanding performance.

LANGUAGES KNOWN:

English (Read, write, speak and understand)

Arabic (Read, write, speak and understand)

Urdu (Read, write, speak and understand)

Hindi (Read, write, speak and understand)

COUNTRIES VISITED:

Kuwait, Saudi Arabia and Nepal

PERSONAL DETAILS:

Nationality : Indian
Passport : Ready with validity
Mailing Address : FA-25, Shaheen Bagh
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Place: New Delhi
Dated: June 03, 2023

{ *Dr. Suhaib Ahmad* }